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THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

of the

TRUSTEES OF THE MASSACHUSETTS

STATE LIBRARY

KNOWN AND DESIGNATED AS THE

GEORGE FINGOLD LIBRARY.

FOR THE

FISCAL YEAR ENDING

JUNE 30, 1973

The Library of the
JAN 26 1976
University of Illinois
at Urbana-Champaign

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ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives in
General Court assembled:

The Trustees of the State Library make this their Sixty-fourth Annual Report for the fiscal year ending June 30, 1973 under the provision of Chapter 6, Section 37, of the General Court Laws (Ter. Ed.)

Mr. Carl Gordon of Worcester resigned May 31, 1973.
That trusteeship remained vacant at the end of the fiscal year.

The Trustees transmit herewith the Librarian's report and incorporate it as part of this record.

KEVIN B. HARRINGTON
President of the Senate

JOHN S. LENKIEWICZ
Chairman

DAVID M. BARTLEY
Speaker of the
House of Representatives

MRS. ASHTON SMITH

Significant improvements and changes are being made in the library's collection and its organization. Greater emphasis is being placed on the periodical and newspaper collections because of their currency in providing the latest information.

Efforts have been made to bring the federal publications depository collection and the material being acquired for that collection into closer relevance to the library's contemporary role. A great number of items are being dropped from the receiving list; a smaller number of new items are being added.

The library's exchange lists have been updated and revised.

STATISTICAL REPORT

<u>Service</u>	<u>1971/72</u>	<u>1972/73</u>
Items used in library	49,905	27,749
Items borrowed for use outside the library	6,298	
Items lent in inter- library loan	276	191
Photocopies sent in lieu of interlibrary loan of actual material		155
Telephone reference inquiries	8,917	7,538
Reference inquiries answered by mail		325

Collection:

Volumes and pamphlets represented in main
card catalog in June 1972

866,626

Items added July 1972 to June 1973

11,136
877,762

Items withdrawn July 1972-June 1973

1,829

Total as of July 1973

875.933

LIBRARIAN'S REPORT

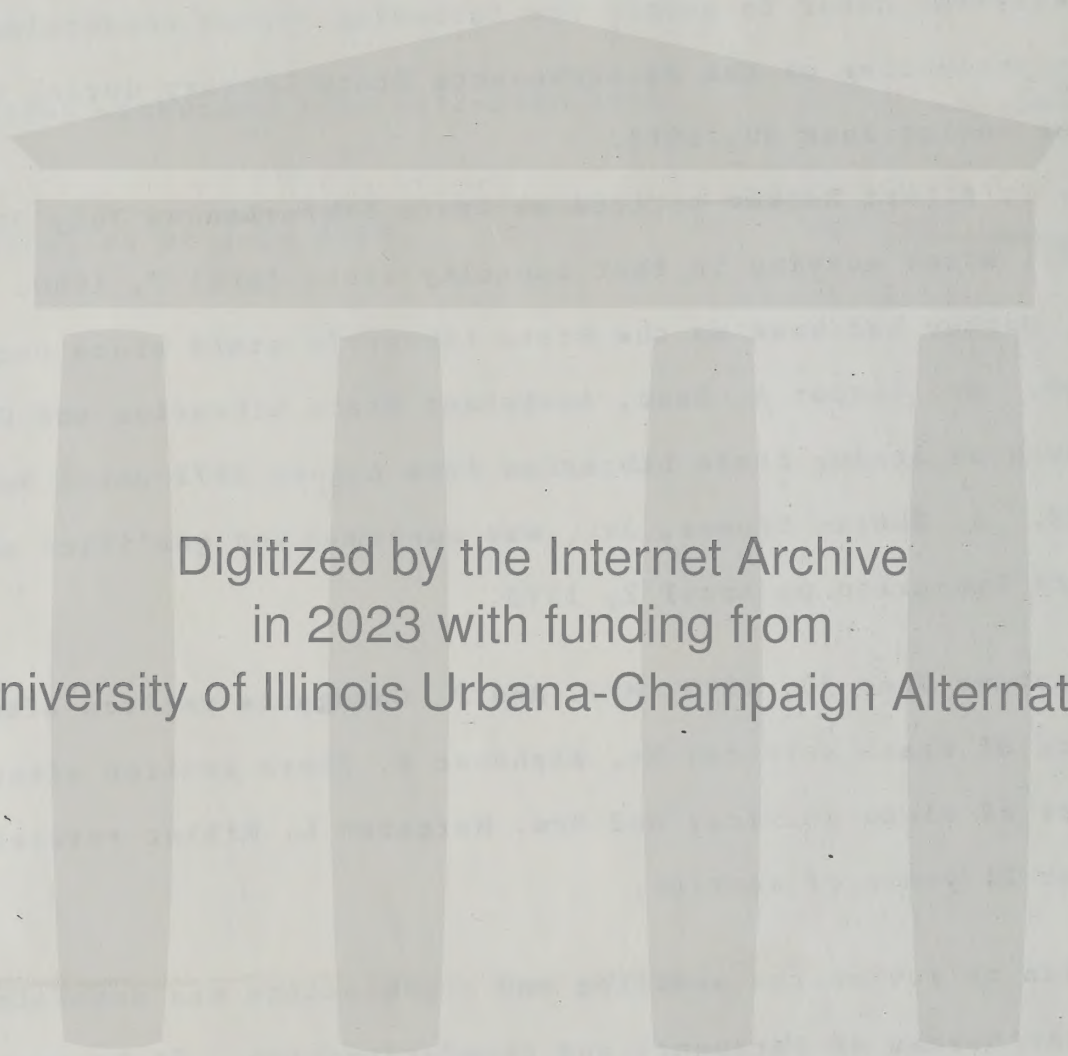
I have the honor to submit the following report concerning the activities of the Massachusetts State Library during the year ending June 30, 1973.

Mr. I. Albert Matkov retired as State Librarian on July 31, 1972, after serving in that capacity since April 7, 1960.

Mr. Matkov had been on the State Library's staff since December, 1949. Mr. Gasper A. Caso, Assistant State Librarian and Counsel served as Acting State Librarian from August 1972 until March 1973. A. Hunter Rineer, Jr., was appointed and qualified as State Librarian on April 2, 1973.

Effective June 30, 1973, Mrs. Ann P. Caraganis retired after 20 years of state service; Mr. Alphonse A. Fiore retired after 12 years of state service, and Mrs. Margaret L. Miller retired after 21 years of service.

A plan to revise the staffing and organization was submitted to the Bureau of Personnel and Standardization. It is expected that this plan will be implemented with the 1975 fiscal year. In the meantime, the State Librarian has spelled out in an administrative memorandum to the staff all of the basic current personnel policies and procedures. Plans to realign job requirements and to establish clear cut levels of supervision are well advanced.



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Public Document

No. 3

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

OF THE

TRUSTEES OF THE MASSACHUSETTS

STATE LIBRARY

KNOWN AND DESIGNATED AS THE

GEORGE FINGOLD LIBRARY

FOR THE

FISCAL YEAR ENDING

JUNE 30, 1972

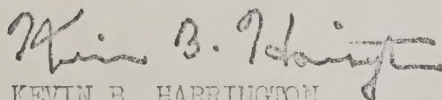
ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives in
General Court assembled:

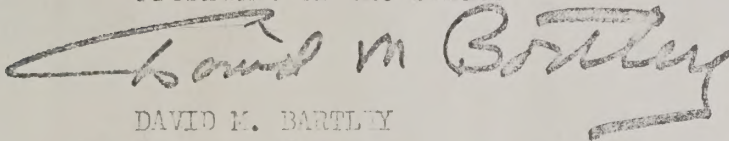
The Trustees of the State Library make this their Sixty-third
Annual Report for the fiscal year ending June 30, 1972 under the provision
of Chapter 6, Section 37, of the General Court Laws (Tor.Ed.)

Mr. Carl Gordon of Worcester was appointed February 1972 and
qualified March 8, 1972 as Trustee vice Mrs. Leon Hermann.

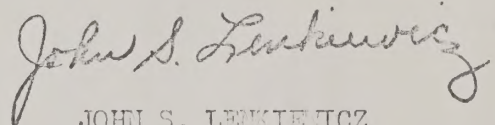
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incorporate it as part of this record.



KEVIN B. HARRINGTON
President of the Senate



DAVID M. BARTLEY
Speaker of the
House of Representatives



JOHN S. LENKIEWICZ
Chairman

MRS. ASHTON SMITH

MR. CARL GORDON

LIBRARIAN'S REPORT

I have the honor to submit the following report of the work
done in the Massachusetts State Library during the year ending
June 30, 1972.

The following document was introduced in the 1971 session of the General Court.

SENATE.....No.1386

(Senate, April 21, 1971 --Offered by Senator James A. Kelley, Jr.)

THE COMMONWEALTH OF MASSACHUSETTS

SENATE, April 21, 1971

1 Ordered, That a joint special committee, to consist of three
2 members of the senate to be designated by the president
3 thereof and five members of the house of representatives to
4 be designated by the speaker thereof, be established to study
5 the needs of the state library for the purpose of providing
6 proper library assistance to the legislature and the executive
7 branch. In the course of its study, the committee shall con-
8 sider the subject-matter of senate document numbered 1459
9 of 1970, Report of the Legislative Research Council relative
10 to the State Library, and such other matters as it may deem
11 necessary or desirable. The Committee shall make a report to
12 the general court by filing the same with the clerk of the
13 senate on or before the last Wednesday of January, 1972.

It was adopted by the House on April 21, 1971 and by the Senate on August 10, 1971. The following members of the General Court were appointed to the Special Joint Committee: — by the President, Senators E.L. Burke, McKinnon, and Saltonstall — by the Speaker, Representatives Flaherty of Cambridge, Pina of New Bedford, Wigneault of Springfield, Linsky of Brookline, Chadwick of Winchester.

. No report was submitted January 26, 1972.

House doc.5048 of 1972 (copy of which follows) revive and continued the Special Joint Committee.

HOUSE — No.5048

THE COMMONWEALTH OF MASSACHUSETTS

1 Ordered, That the joint special committee established (under
joint order, see Senate, No.1386) to make a study of the
needs of the state library for the purpose of providing proper
cy assistance to the legislature and the executive branch, is
ed and continued until the last
nineteen hundred and seventy-t

The room adjacent to the State Librarian's office which housed our legislative Reference section since 1907 was taken over by the House in 1971. In exchange for the loss of this room funds were provided to set up stacks in the Main reading room, some of which stacks were used to section off a part of the Reading room for a new legislative Reference Section.

Mrs. Helen S. Blum, Senior Library Asst., Grade 9, retired Jan. 31, 1972, at the age of 70 after 19 years with the State Library. After 16 years with the State Library, Mrs. Elinor C. Hedden, Legislative Reference Asst., Grade 11, will retire July 31, 1972, at the age of 70. I. Albert Matkov, State Librarian since April 7, 1960 and prior to that, on the Library's staff since December, 1949, will retire July 31, 1972.

MASSACHUSETTS STATE LIBRARY

MAIN READING ROOM

CIRCULATION

July 1971-June 1972

<u>LAW</u>					<u>MISCELLANEOUS</u>		
Reports	Texts	Outside	Total	Main Room	Outside	Grand total	
July	1435	162	167	1764	2257	591	4612
Aug.	905	117	155	1177	1434	293	2904
Sept.	1139	140	146	1425	1569	325	3319
Oct.	1326	103	132	1561	1894	345	3800
Nov.	1802	111	138	2051	2233	315	4599
Dec.	1397	95	109	1601	2081	376	4058
Jan.	1452	156	129	1737	2274	337	4348
Feb.	1644	118	130	1892	2489	399	4780
Mar.	1776	151	136	2063	2843	404	5310
Apr.	1300	122	143	1565	2523	415	4503
May	1412	177	128	1717	2922	462	5101
June	<u>1068</u>	<u>116</u>	<u>162</u>	<u>1346</u>	<u>2539</u>	<u>361</u>	<u>4246</u>
	16,656	1,568	1,675	19,899	27,058	4,623	51,580

Grand Totals

1961-62	22,154
1962-63	26,050
1963-64	30,753
1964-65	29,384
1965-66	32,977
1966-67	35,344
1967-68	32,739
1968-69	31,040
1969-70	34,666
1970-71	43,873

Telephone Reference Questions

July	715
Aug.	512
Sept.	607
Oct.	692
Nov.	732
Dec.	691
Jan.	775
Feb.	743
Mar.	927
Apr.	787
May	914
June	<u>822</u>

8,917

Annual Report

INTERLIBRARY LOAN

July 1, 1971 - June 30, 1972

<u>Requests Received</u>		<u>Sent out</u>	(Books, etc.)
<u>1971,</u>	July	19	
	August	15	24
	Sept.	17	16
	October	27	11
	November	13	23
	December	25	35
<u>1972</u>			22
	January	20	
	February	16	26
	March	20	21
	April	19	21
	May	26	24
	June	14	26
			27
<u>TOTAL</u>	231		
			<u>276</u>

ANNUAL REPORT
July 1, 1971 - June 30, 1972

ACCESSIONS

BOOKS

By Purchase	1,028	
By Domestic Exchange	672	
By Foreign Exchange	7	
By Deposit from U.S. Government	2,654	
By Gifts	674	
Massachusetts State Publications	265	
		5,300

PAMPHLETS

By Purchase	70	
By Domestic Exchange	637	
By Foreign Exchange	0	
By Deposit from U.S. Government	3,982	
By Gifts	656	
Massachusetts State Publications	1,310	
		6,655

MISCELLANEOUS ITEMS

Newspapers (printed)	0	
Newspapers (microfilm)	9,243	
Microfilm rolls	110	
Film jackets	874	
Apertures	0	
Medals	1	
		10,228

TOTAL 22,183

Vols. and Pams. added to Old Catalogue 36

TOTAL 22,219

Previous Total 1,033,627

Total no. of Volumes & Pamphlets accessioned (included in all Catalogues)		1,055,846
Reduction by loss	0	
Reduction by binding	0	
Reduction by microfilm (new cat.)	0	
Reduction by discarding (new cat.)	3,557	
Reduction by discarding (old cat.)	0	
Reduction by Priced Exchange	0	

Total no. of Volumes and Pamphlets in
Library June 30, 1972, incl. vols.
Pams in Law collection

CATALOGUING DEPARTMENT

REPORT

July 1, 1971 - June 30, 1972

CARD REPORT

<u>New Cards Typed</u>		10,197
Itemized count:		
Miscellaneous	3,615	
Law Catalogue cards	141	
Mass. document cards	1,007	
U.S. cards	5,037	
White x-ref. cards	139	
Tan x-ref. cards	81	
Tabulation cards	177	
<u>Cards Corrected, Retyped or Added to:</u>		4,242
<u>Cards Eliminated</u>		5,740
<u>Net cards Added to Catalogue</u>		4,457

BOOK REPORT

<u>Books and Pamphlets Accessioned</u>	<u>Vols.</u>	<u>Pams</u>
Itemized count:		
General literature	660	402
American law	934	16
Foreign law	7	0
U.S. documents	2,654	3,982
Other Public documents	1,039	2,170
Proclamations	0	76
Maps (U.S. & Misc.)	0	15
Newspapers (print.)	0	0
Newspapers (film)	9,243	0
Microfilm rolls	110	0
Photos	0	0
Posters	0	0
Microcards	0	0
Film jackets	874	0
Aperture cards	0	0
Medals	1	0
	<u>15,522</u>	<u>6,661</u>
<u>TOTAL</u>		22,183

ANNUAL REPORT

July 1, 1971 - June 30, 1972

BOOKS CATALOGUED

Vols. and Pams. represented in the Main Card Catalogue from Dec. 1914 - June 1971	847,964
New Vols., Pams., and Microfilm added to Catalogue during year	<u>222,19</u>
<u>TOTAL</u>	870,183
Loss reduction by binding, dicarding, loss and microfilming (in new cat.)	3,557
New TOTAL from Dec. 1914 - June 1972 (Books in Main Catalogue only)	866,626

THE COMMONWEALTH OF MASSACHUSETTS

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FOR THE

FISCAL YEAR ENDING

JUNE 30, 1971

ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives in
general court assembled:

The Trustees of the State Library make this their Sixty-second
Annual Report for the fiscal year ending June 30, 1971 under the
provision of Chapter 6, Section 37, of the General Laws (Ter.Ed.)

The Trustees transmit herewith the Librarian's report and
incorporate it as part of this record.

Kevin B. Harrington

KEVIN B. HARRINGTON
President of the Senate

David M. Bartley

David M. Bartley
Speaker of the House of
Representatives

John S. Lenkiewicz,
Chairman

John S. Lenkiewicz

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Mrs. Ashton Smith

ANNUAL REPORT OF THE TRUSTEES

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Mrs. Ashton Smith

LIBRARIAN'S REPORT

I have the honor to submit the following report of the
work done in the Massachusetts State Library during the
year ending June 30, 1971

MASSACHUSETTS STATE LIBRARY - MAIN READING ROOM

Circulation
July 1970 - June 1971

LAW

	Reports	Texts	Outside	Total
July	1,503	114	233	1,850
Aug.	1,306	105	184	1,595
Sept.	947	102	119	1,168
Oct.	1,097	142	148	1,387
Nov.	1,072	155	118	1,345
Dec.	1,113	157	210	1,480
Jan.	1,095	106	132	1,333
Feb.	1,221	81	135	1,437
Mar.	1,608	143	148	1,899
Apr.	1,317	107	153	1,577
May	1,051	123	151	1,325
June	843	139	183	1,165
TOTAL	14,183	1,474	1,904	17,561

MISCELLANEOUS

	Main Room	Outside	Grand Total
July	1,776	428	4,054
Aug.	1,619	257	3,471
Sept.	1,249	212	2,629
Oct.	1,563	402	3,352
Nov.	1,712	300	3,357
Dec.	1,770	389	3,639
Jan.	1,775	360	3,468
Feb.	2,333	384	4,154
Mar.	2,442	423	4,764
Apr.	2,329	306	4,212
May	2,005	465	3,795
June	1,428	385	2,978
TOTAL	22,001	4,311	43,873

Grand Totals

1960-61	17,882
1961-62	22,154
1962-63	26,050
1963-64	30,752
1964-65	29,384
1965-66	32,977
1966-67	35,344
1967-68	22,739
	21,040
1970	34,666

Telephone Reference Questions

July	634
Aug.	578
Sept.	624
Oct.	588
Nov.	617
Dec.	624
Jan.	620
Feb.	638
Mar.	725
Apr.	737
May	651

LEGISLATIVE REFERENCE ROOMS
July 1,1970-June 30,1971

Attendance:.. 6513
Telephone requests answered:..... 1784
Use of Rooms:..... 6,000

By members*..... 6513
By State officers and
employees:..... 577
By Outsiders:..... 436

Total Circulation of Books:..... 11365

Annual Report

INTERLIBRARY LOAN

July 1, 1970 - June 30, 1971

	<u>Requests Received</u>	<u>Sent out (books, etc.)</u>
1970, July	19	19
August	19	16
September	8	31
October	19	20
November	19	13
December	16	18
1971, January	13	10
February	20	51
March	21	19
April	21	16
May	8	6
June	11	5
	<hr/>	<hr/>
<u>TOTAL</u>	194	224

CATALOGUING DEPARTMENT

REPORT

July 1, 1970 - June 30, 1971

CARD REPORT

New Cards Typed		13,342
Itemized count:		
Miscellaneous	4,969	
Law Catalogue cards	528	
Pass. documents cards	1,504	
U.S. cards	6,000	
White x-ref. cards	113	
Tan x-ref. cards	116	
Tabulation cards	112	
CDS Corrected, returned or added to:		4,970
CDS Eliminated		3,787
New cards added to Catalogue		9,555

BOOK REPORT

<u>Books and Pamphlets Accessioned</u>	<u>Vols.</u>	<u>Pams</u>
Itemized count:		
General literature	833	570
American law	967	16
Foreign law	1	0
U.S. Documents	2,753	4,026
Other Public Documents	1,521	2,599
Proclamations	0	62
Maps (U.S. & Misc.)	0	66
Newspapers (print.)	0	0
Newspapers (film)	8,963	0
Microfilm (misc.)	80	0
Photos	0	0
Posters	0	0
Microboards	0	0
Film items	980	0
Aperture cards	0	0
Labels	1	0
	<u>16,102</u>	<u>7,223</u>
<u>TOTAL</u>		23,441

ANNUAL REPORT

July 1, 1970 - June 30, 1971

BOOKS CATALOGUED

Vols. and Fams. represented in the Main Card Catalogue from Dec. 1914 - June 1970	824,523
New Vols., Fams., and Microfilm added to Catalogue during year	<u>23,441</u>
<u>TOTAL</u> ..	847,964
 Loss reduction by binding, discarding, loss and microfilming (in new cat.)	 1,162
	<hr/>
New TOTAL from Dec. 1914 - June 1971 (Books in Main Catalogue only)	846,802

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

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FOR THE

FISCAL YEAR ENDING

JUNE 30, 1970

ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives
in General Court assembled:

The Trustees of the State Library make this their
Sixty-first Annual Report for the fiscal year ending June 30, 1970
under the provision of Chapter 6, Section 37, of the General Laws
(Ter.Ed.).

The Trustees transmit herewith the Librarian's report
and incorporate it as part of this record.

MAURICE A. DONAHUE
President of the Senate

John P. Elder
JOHN P. ELDER

David M. Bartley
DAVID M. BARTLEY
Speaker of the House of
Representatives

JOHN S. LENKIEWICZ

John S. Lenkiewicz
MRS. LEON HERMANN

LIBRARIAN'S REPORT

I have the honor to submit the following report
of the work done in the Massachusetts State Library
during the year ending June 30, 1970.

MASSACHUSETTS STATE LIBRARY

MAIN READING ROOM

CIRCULATION
July 1969-June 1970

LAW

MISCELLANEOUS

	Reports	Texts	Total	Outside	Main Room	Outside	Grand Total
July	1023	137	1160	265	1653	308	3386
Aug.	719	52	771	264	1024	275	2334
Sept.	838	93	931	188	1065	180	2364
Oct.	1017	136	1153	159	1481	292	3085
Nov.	896	99	995	170	1140	198	2503
Dec.	755	99	854	154	1472	382	2862
Jan.	968	56	1024	164	1467	355	3010
Feb.	815	64	879	202	1507	357	2945
Mar.	968	82	1050	192	1671	385	3298
Apr.	879	101	980	127	1598	388	3093
May	831	66	897	113	1329	271	2610
June	1028	64	1092	142	1592	350	3176
	10,737	1,049	11,786	2,140	16,999	3,741	34,666

Grand Totals

959-60 17,638
 960-61 17,882
 961-62 22,154
 962-63 26,050
 963-64 30,753
 964-65 29,384
 965-66 32,977
 966-67 35,344
 967-68 32,739
 968-69 31,040
 969-

Telephone Reference Questions
Ext. 2590 and 2591

July 514
 Aug. 405
 Sept. 492
 Oct. 511
 Nov. 432
 Dec. 467
 Jan. 497
 Feb. 453
 Mar. 546
 Apr. 517
 May 559
 June 505
 5,898

INTERLIBRARY LOAN

REPORT

July 1, 1969 - June 30, 1970

REQUESTS RECEIVED

BOOKS & PAMS SENT OUT

1969, July	15	5
Aug.	10	12
Sept.	9	10
Oct.	9	9
Nov.	15	14
Dec.	3	9
1970, Jan.	15	15
Feb.	15	19
Mar.	15	15
Apr.	19	16
May	20	44
June	<u>13</u>	<u>15</u>
TOTAL	158	183

LEGISLATIVE REFERENCE ROOMS
July 1, 1969-June 30, 1970

Attendance:.....10,412

Telephone requests answered:..... 1,855

Use of Rooms:.....10,412

By members:8,958

By State officers and
employees:,,,,,,,,,,,,, 718

By Outsiders:..... 736

Total Circulation of books:..... 5,642

MASSACHUSETTS STATE LIBRARY
(George Fingold Library)

ANNUAL REPORT

July 1, 1969 - June 30, 1970

ACCESSIONS

BOOKS

By Purchase	1,348	
By Domestic Exchange	1,484	
By Foreign Exchange	58	
By Deposit from U.S. Government	3,325	
By Gifts	1,068	
Massachusetts State Publications	363	
	<u>7,646</u>	7,646

PAMPHLETS

By Purchase	2	
By Domestic Exchange	1,094	
By Foreign Exchange	38	
By Deposit from U.S. Government	3,879	
By Gifts	592	
Massachusetts State Publications	666	
	<u>6,271</u>	6,271

MISCELLANEOUS ITEMS

Newspapers (printed)	0	
Newspapers (microfilm)	8,594	
U.S. Maps	0	
Other Maps	40	
Proclamations	65	
Posters	0	
Photos	0	
*Microfilm (misc. rolls)	74	
Film jackets	1,093	
Apertures	0	
Medals	3	
	<u>9,869</u>	9,869

TOTAL		23,786
Vols. and Pams. added to Old Catalogue	55	55
TOTAL		23,841
Previous Total		<u>986,315</u>

Total no. of Volumes and Pamphlets accessioned (included in All Catalogues)		1,010,156
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Reduction by loss	40	
Reduction by binding	0	
Reduction by microfilm (New Cat.)	34	
Reduction by discarding (New Cat.)	1,434	
Reduction by discarding (Old Cat.)	0	
Reduction by Priced Exchange ...etc.	0	
	<u>1,508</u>	1,508

Total no. of Volumes and Pamphlets in the Library June 30, 1970, incl. 107,988 vols. and pams in Law collection		1,008,648
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*6/30/70 total: 9,830 comprising 998 (old 16 mm rolls) - 215 B rolls
- 9 Mass. Doc. rolls & 57 Fed. Doc. rolls.

CATALOGUING DEPARTMENT

REPORT

July 1, 1969 - June 30, 1970

CARD REPORT

New cards typed 18,638

Itemized count:

No. of L.C. cards typed 2,207

No. of cards wholly typed 16,431

Included in the above are:

Law catalogue cards 396

Mass. documents cards 614

U.S. cards 6,779

White x-ref. cards 290

Tan x-ref. cards 249

Tabulation cards 607

Cards Corrected, Retyped or Added to: 6,965

BOOK REPORT

Books and Pamphlets Accessioned

Vols. Pams

Itemized count:

General literature 1,443 548

American law 1,166 11

Foreign law 13 0

U.S. Documents 3,325 3,879

Other Public Documents 1,710 1,822

Proclamations 0 65

Maps (U.S.) 0 0

Maps (misc.) 0 40

Newspapers (print.) 0 0

Newspapers (film) 8,594 0

Microfilm (misc.) 74 0

Photos 0 0

Posters 0 0

Microcards 0 0

Film jackets 0 1,093

Aperture cards 0 0

Medals 0 3

16,325 7,461

TOTAL 23,786

CATALOGUING DEPARTMENT

July 1, 1969 - June 30, 1970

ANNUAL REPORT

CARD REPORT

Total no. of cards typed	25,603
Total no. of New cards completed and revised .	18,638

The above include:

Law subject cards completed	396
U.S. documents cards completed	6,779

No. of cards eliminated or condensed:

Dictionary General literature	865	
Law	350	
U.S.	333	
	<u>1,548</u>	1,548

Total no. of cards, minus eliminations, added to Catalogue	24,055
---	--------

Total no. of cards in Main Catalogue	1,225,695
--	-----------

Total no. of cards added to Micro-card file, 1969-70	0
---	---

Total no. of cards in micro-card file, 1970, June ...	1,472
--	-------

ANNUAL REPORT

July 1, 1969 - June 30, 1970

BOOKS CATALOGUED

Vols. and Pams. represented in Main Card Catalogue from Dec. 1914 - June 1969	802,137
New Vols., Pams., and Microfilm added to Catalogue during year	23,786
Vols. and Pams. recatalogued during year	665
TOTAL ...	826,588
Loss reduction by binding, discarding, loss and microfilming (in new cat.)	2,065
New TOTAL from Dec. 1914 - June 1970 (Books in Main Catalogue only)	824,523

M414
1968/69

027113
5722
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12

Public Document

No.3

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

OF THE

TRUSTEES OF THE MASSACHUSETTS

STATE LIBRARY

KNOWN AND DESIGNATED AS THE

Mass. GEORGE FINGOLD LIBRARY.

FOR THE

FISCAL YEAR ENDING

JUNE 30, 1969

02743
S772
1707
17

ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives
in General Court Assembled:

The Trustees of the State Library make this their
Sixtieth Annual Report for the fiscal year ending June 30, 1969
under the provision of Chapter 6, Section 37, of the General Laws
(Ter.Ed.).

On January 23, 1969 Representative David M. Bartley
of Holyoke was elected Speaker of the House of Representatives,
he thereby became an ex-officio member of the Board of Trustees
of the State Library. Mrs. Leon Hermann of Falmouth Heights,
Massachusetts was appointed as Trustee vice Dr. Gordon D. Thayer
in the month of June 1968.

The Trustees transmit herewith the Librarians report
and incorporate it as part of this record.

MAURICE A. DONAHUE
President of the Senate

David M. Bartley
DAVID M. BARTLEY
Speaker of the House of
Representatives

John P. Elder
JOHN P. ELDER

John S. Lenkiewicz
JOHN S. LENKIEWICZ

MRS. LEON HERMANN

LIBRARIAN'S REPORT

I have the honor to submit the following report
of the work done in the Massachusetts state library
during the year ending June 30, 1969.

MASSACHUSETTS STATE LIBRARY

MAIN READING ROOM

Circulation
July 1968-June 1969

LAW

MISCELLANEOUS

	Main Room			Outside	Main Room	Outside	Grand Total
	Reports	Texts	Total	Total			
July	897	66	963	143	1,823	372	3,301
Aug.	688	54	742	130	1,119	209	2,200
Sept.	682	76	758	95	942	254	2,049
Oct.	787	95	882	101	1,284	305	2,572
Nov.	746	68	814	96	1,662	246	2,818
Dec.	710	102	812	103	1,399	218	2,532
Jan.	795	105	900	122	1,780	288	3,090
Feb.	673	74	747	105	1,070	208	2,130
Mar.	692	65	757	102	1,360	288	2,507
Apr.	710	77	787	115	1,642	297	2,841
May	706	81	787	113	1,288	257	2,445
June	<u>867</u>	<u>80</u>	<u>947</u>	<u>127</u>	<u>1,239</u>	<u>242</u>	<u>2,555</u>
Total	8,953	733	9,896	1,352	16,608	3,184	31,040

Grand Totals

Telephone Reference Questions
Ext. 2590-2591

1957-58 17,569
 1958-59 19,991
 1959-60 17,638
 1960-61 17,882
 1961-62 22,154
 1962-63 26,050
 1963-64 30,753
 1964-65 29,384
 1965-66 32,977
 1966-67 35,344
 1967-68 32,739

July 372
 Aug. 307
 Sept. 308
 Oct. 429
 Nov. 346
 Dec. 324
 Jan. 414
 Feb. 331
 Mar. 394
 Apr. 446
 May 410
 June 411
 4,192

LEGISLATIVE REFERENCE ROOMS
July 1, 1968-June 30, 1969

Attendance:.....9,923

Telephone requests answered:.....1,775

Use of Rooms:.....9,923

By members:.....8,811

By State officers and
employees:..... 593

By outsiders:..... 519

Total Circulation of books:.....5,030

INTERLIBRARY LOAN DIVISION

Report for

July 1, 1968 - June 30, 1969

REQUESTS RECEIVED

July	8
August	6
September	7
October	4
November	6
December	5
January ('69)	6
February	5
March	6
April	15
May	13
June	10

TOTAL .. 91

BOOKS & PAMS LOANED

7
6
7
6
8
7
6
4
3
17
11
14

101

MASSACHUSETTS STATE LIBRARY
(George Fingold Library)

ANNUAL REPORT
July 1, 1968 - June 30, 1969

ACCESSIONS

BOOKS

By Purchase	1,783	
By Domestic exchange	2,026	
By Foreign exchange	116	
By Deposit from U.S. Government	3,324	
By Gifts	1,551	
Massachusetts State Publications	469	
	<u>9,269</u>	9,269

PAMPHLETS

By Purchase	10	
By Domestic Exchange	1,121	
By Foreign Exchange	78	
By Deposit from U.S. Government	3,536	
By Gifts	407	
Massachusetts State Publications	874	
	<u>6,026</u>	6,026

MISCELLANEOUS ITEMS

Newspapers (printed)	0	
Newspapers (microfilm)	11,371	
U.S. Maps	0	
Other Maps	32	
Proclamations	58	
Posters	0	
Photos	0	
*Microfilm (misc. rolls)	191	
Film jackets	2,209	
#Apertures	208	
Records	0	
	<u>14,069</u>	

TOTAL	29,364
-------------	--------

Vols and Pams added to Old Catalogue ..	37	37
---	----	----

TOTAL	29,401
-------------	--------

Previous Total	956,914
----------------------	---------

Total no. of Volumes and Pamphlets accessioned (included in all Catalogues)	986,315
--	---------

Reduction by loss	500
-------------------------	-----

Reduction by binding	0
----------------------------	---

Reduction by microfilm (new cat.)	0
---	---

Reduction by discarding (new cat.)	1,498
--	-------

Reduction by discarding (old cat.)	0
--	---

Reduction by priced exchange, etc.	22,410
---	--------

	<u>24,408</u>	24,408
--	---------------	--------

Total no. of Volumes and Pamphlets in the Library June 30, 1969, incl. 106,798 vols. and pams in Law collection	961,907
---	---------

*6/30/69 total: 1,171, comprising 998 (old 16 mm rolls) + 141 B Rolls
+ 6 Mass. doc. Rolls & 26 Fed. doc. Rolls.

6/30/69 total: 734 (1962-1968) Apertures (incl. 11 of Ap 929)

CATALOGUING DEPARTMENT

July 1, 1968 - June 30, 1969

ANNUAL REPORT

CARD REPORT

Total no. of cards typed	21,642
Total no. of New cards completed and revised ..	17,451

The above include:

Law subject cards completed	298
U.S. document cards completed	5,744

No. of cards eliminated or condensed:

Dictionary General literature	1,834	
Law	459	
U.S.	114	
	<u>2,407</u>	2,407

Total no. of cards, minus eliminations, added to Catalogue	15,044
---	--------

Total no. of cards in Main Catalogue	1,201,640
--	-----------

Total no. of cards added to Micro-card file, 1968-69	0
---	---

Total no. of cards in Micro-card file, 1968, June	1,472
--	-------

ANNUAL REPORT
July 1, 1968 - June 30, 1969

BOOKS CATALOGUED

Vols. and Pams. represented in Main Card Catalogue from Dec. 1914 - June 1968	797,149
New Vols., Pams., and Microfilm added to Catalogue during year	29,364
Vols. and Pams. recatalogued during year ...	<u>0</u>
TOTAL ...	826,545
*Loss reduction by binding, discarding, loss and microfilming (in new cat.) & priced exchange, see below	
	24,408
New TOTAL from Dec. 1914 - June 1969 (Books in Main Catalogue only)	802,137

*Unrecat. Law (Ms.cat.) sent to B.U. 2,736
Recat. vol. " " " " 1,095 (Dewey cat.)
+ 15,940 (For. law) = 17,035
Recat. vol. priced exchange (Bar journals)... 2,639 vol.

027
M414
1967/68

Public Document

no.3.

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

OF THE

TRUSTEES OF THE MASSACHUSETTS

STATE LIBRARY

KNOWN AND DESIGNATED AS THE

GEORGE FINGOLD LIBRARY

FOR THE

FISCAL YEAR ENDING

JUNE 30, 1968

THE LIBRARY OF THE
OCT 27 1969
UNIVERSITY OF ILLINOIS

ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives in
General Court Assembled:

The Trustees of the State Library make this their fifty-ninth annual report for the fiscal year ending June 30, 1968, under the provision of Chapter 6, Section 37, of the General Laws (Ter. Ed.)

On December 20, 1967 Representative Robert H. Quinn of Boston was elected Speaker of the House. He thereby became an ex-officio member of the Board of Trustees of the State Library.

The Trustees transmit herewith the Librarians report and incorporate it as part of this record.

John P. Elder

Maurice A. Donahue
President of the Senate

John S. Lenkiewicz

Gordon O. Thayer

Robert H. Quinn
Speaker House of Representatives

LIBRARIAN'S REPORT

I have the honor to submit the following report of the work done in the State Library of Massachusetts during the year ending June 30, 1968.

I. Albert Matkov

I. Albert Matkov
State Librarian

Bibliographic Control of State Publications

We respectfully submit the following textual report about what the State Library has done and is currently doing relative to bibliographic control of the publications of both the legislative and executive branches of the Commonwealth.

In 1957 the Legislative Research Bureau and the State Library prepared the first edition of the "Index of Special Reports Authorized by the General Court". This edition was published by the Bureau in mimeograph form and it included special reports issued for the calendar years 1900-1957. The second edition of the Index, also mimeographed, came out in 1962. The third edition which extended this coverage to 1966 appeared as Massachusetts House document no.3838 of 1966. Approximately five hundred copies of this edition were provided with card-board covers with the inside back covers containing a pocket to hold a supplement. We are pleased to report that the first supplement to the third edition is being prepared and we hope to publish it in the next fiscal year.

From February, 1962 the State Library has been distributing a mimeographed monthly bulletin entitled "Commonwealth of Massachusetts Publications received at the Massachusetts State Library during the Month of ...". A cumulation covering the calendar years 1962-1966 as well a supplement cumulation for 1967 are being prepared by the State Library at this time. The monthly bulletin lists publications issued by the various agencies of the executive branch of the Commonwealth. As far as we can make out our bulletin and cumulations are the first efforts to gain bibliographic control of all the publications issued by the executive branch of the Commonwealth.

Personnel

The statistics of work done that follow this textual report represent the year's labor of the people who comprise the staff of the State Library. I express my appreciation of the assistance which I have received from all the members of my staff. I particularly want to express my appreciation to those members of the staff who have been in the State Library for ten years or more. A librarian who suffers from many staff changes works with the handicap of training new people. Therefore, it is a pleasure to list in this report the names of those members of my staff who for ten years or more have contributed their skill, accuracy, speed and continued experience:-

Mrs. Elizabeth Matkov	48 years
Miss Ethel B. Lewis	42 "
Mr. Clifford C. Douglass	29 "
Mr. Diego J. Parla	24 "
Mrs. Helen McDonald	21 "
Mrs. Margaret Miller	16 "
Mrs. Lillian Ross	15 "
Mrs. Ann Caraganis	15 "
Mrs. Helen Blum	15 "
Mr. Patrick Sullivan	13 "
Mrs. Elinor Hedden	13 "
Mrs. Filippa T. Pizzi	11 "
Mr. Stephen Sullivan	11 "
Mr. Gasper Caso, Jr.	11 "
Miss Elizabeth Doyle	10 "

MASSACHUSETTS STATE LIBRARY

MAIN READING ROOM

Circulation
July 1967 - June 1968

LAW
Main Room

MISCELLANEOUS

	Reports	Texts	Total	Outside	Main Room	Outside	Grand Total
July	980	130	1,110	140	1,329	264	2,843
Aug.	821	88	909	131	1,203	203	2,446
Sept.	635	78	713	128	1,013	195	2,049
Oct.	968	104	1,072	122	1,379	286	2,859
Nov.	1,215	120	1,335	100	1,306	244	2,985
Dec.	896	85	981	117	1,185	196	2,479
Jan.	938	109	1,047	116	1,424	293	2,880
Feb.	1,293	98	1,391	146	1,319	302	3,158
Mar.	1,125	101	1,226	122	1,398	279	3,025
Apr.	952	93	1,045	92	1,833	279	3,249
May	749	119	868	123	1,136	283	2,410
June	628	83	711	103	1,335	207	2,356
TOTAL	11,200	1,208	12,408	1,440	15,860	3,031	32,739

Grand Totals

Telephone Reference Questions
Ext. 2590

1957-58	17,569
1958-59	19,991
	17,638
	17,882
1961-62	22,154
	26,050
	30,753
	29,384
1965-66	32,977
1966-67	35,344

July	288
Aug.	310
Sept.	285
Oct.	296
Nov.	339
Dec.	256
Jan.	385
Feb.	388
Mar.	386
Apr.	444
May	335
June	288

TOTAL 4,000

LEGISLATIVE REFERENCE ROOMS
July 1, 1967-June 30, 1968

Attendance:.....9,974

Telephone requests answered:.....2,358

Use of Rooms:.....9,974

By members:.....8,336

By state officers and
employees:..... 832

By outsiders:..... 806

Total Circulation of books:.....5,856

INTERLIBRARY LOAN DIVISION

Report for

July 1, 1967 - June 30, 1968

REQUESTS RECEIVED

July	12
August	19
September	6
October	8
November	19
December	12
January ('68)	14
February	24
March	16
April	14
May	22
June	15
TOTAL ..	181

BOOKS & PAMS LOANED

15
21
5
9
21
11
19
19
24
15
28
21
208

MASSACHUSETTS STATE LIBRARY
(George Fingold Library)

ANNUAL REPORT

July 1, 1967 - June 30, 1968

ACCESSIONS

BOOKS

By Purchase	1,412	
By Domestic Exchange	1,860	
By Foreign Exchange	138	
By Deposit from U.S. Government	3,074	
By Gifts	1,687	
Massachusetts State Publications	707	
	<u>8,878</u>	8,878

PAMPHLETS

By Purchase	11	
By Domestic Exchange	983	
By Foreign Exchange	78	
By Deposit from U.S. Government	3,156	
By Gifts	422	
Massachusetts State Publications	973	
	<u>5,623</u>	5,623

MISCELLANEOUS ITEMS

Newspapers (printed)	4	
Newspapers (microfilm)	11,184	
U.S. maps	0	
Other maps	38	
Proclamations	54	
Posters	0	
Photos	0	
Microfilm (misc. rolls)	0	
Film jackets	595	
Apertures	6	
Records	0	
	<u>11,881</u>	11,881

TOTAL	26,382
------------	--------

Vols. and Pams added to Old Catalogue	53	53
---	----	----

TOTAL	26,435
------------	--------

Previous Total	931,805
---------------------	---------

Total no. of Volumes and Pamphlets accessioned (included in all Catalogues)		958,240
--	--	---------

Reduction by loss	300 (cir.)	
Reduction by binding	0	
Reduction by microfilm (new cat.)	0	
Reduction by discarding (new cat.)	1,026	
Reduction by discarding (old cat.)	0	
	<u>1,326</u>	1,326

Total no. of Volumes and Pamphlets in the Library June 30, 1968, including 105,222 vols. and Pams in Law collection		956,914
---	--	---------

CATALOGUING DEPARTMENT

Report for
July 1, 1967 - June 30, 1968

CARD REPORT

New Cards typed	10,807
Itemized count:	
No. of L.C. cards typed	1,902
No. of cards wholly typed	8,905
Included in the above cards are:	
Law catalogue cards	222
Mass. document cards	584
U.S. cards	4,349
White x-ref. cards	240
Tan x-ref. cards	130
Tabulation cards	433
<u>CARDS CORRECTED, RETYPED OR ADDED TO</u>	4,445

BOOK REPORT

<u>BOOKS AND PAMPHLETS ACCESSIONED</u>	<u>VOLUMES</u>	<u>PAMPHLETS</u>
Itemized count:		
General literature	2,605	1,111
American law	1,079	6
Foreign law	27	0
U.S. documents	3,074	3,156
Other Public Documents	2,102	1,341
Proclamations	0	54
Maps (U.S.)	0	0
Maps (misc.)	0	38
Newspapers (print.)	0	4
Newspapers (film)	11,184	0
Microfilm (misc.)	0	0
Photos	0	0
Posters	0	0
Microcards	0	0
Film jackets	0	595
Aperture cds.	0	6
Records	0	0
	<u>20,071</u>	<u>6,311</u>
TOTAL		26,382

CATALOGUING DEPARTMENT
July 1, 1967 - June 30, 1968

ANNUAL REPORT

CARD REPORT

Total no. of cards typed		15,252
Total no. of New cards completed and filed		10,807
The above include:		
Law subject cards completed	222	
U.S. document cards completed	4,349	
No. of cards eliminated or condensed:		
Dictionary General literature	343	
Law	141	
U.S.	<u>507</u>	
	TOTAL ...	991
Total no. of cards, minus eliminations,		
added to Catalogue		9,816
Total no. of cards in Main Catalogue		1,186,596
Total no. of cards added to Micro-card file,		
1967/68 ...		0
Total no. of cards in Micro-card file,		
June 1968-date ..		1,472

ANNUAL REPORT

July 1, 1967 - June 30, 1968

BOOKS CATALOGUED

Vols. and Pams represented in Main Card Catalogue from December 1914 - June 1967	772,084
New Vols., Pams, and Microfilm, and Records added to Catalogue during year	26,382
Vols. and Pams recatalogued during year	<u>9</u>
TOTAL	798,475
Loss reduction by binding, discarding, loss and microfilming (in new cat.)	1,326
New TOTAL from December 1914 - June 1968 (Books in <u>Main Catalogue only</u>)	797,149

THE COMMONWEALTH OF MASSACHUSETTS IN ACCOUNT WITH THE STATE LIBRARY

FINANCIAL STATEMENT

JULY 1, 1967 - JUNE 30, 1968

	<u>APPROPRIATION</u>	<u>UNALLOTTED APPROPRIATION</u>	<u>ALLOTMENTS</u>	<u>EXPENDITURES</u>	<u>UNENCUMBERED ALLOTMENT</u>
PERSONAL SERVICES AND EXPENSES	\$260,025.	\$4,696.93	\$255,328.07	\$255,328.07	--0--

RECEIPTS:

INCOME:	
<u>SALES</u>	\$711.70
<u>MISCELLANEOUS INCOME</u>	140.00
	<u>\$851.70</u>

027
M414
1966/67

Public Document

No. 3

THE COMMONWEALTH OF MASSACHUSETTS

ANNUAL REPORT

OF THE

TRUSTEES OF THE MASSACHUSETTS

STATE LIBRARY

KNOWN AND DESIGNATED AS THE

GEORGE FINGOLD LIBRARY

FOR THE

FISCAL YEAR ENDING

JUNE 30, 1967

CLERK OF THE

MAR 14 1969

OF THE COMMONS

THE LIBRARY OF THE
MAR 14 1969

ANNUAL REPORT OF THE TRUSTEES

To the Honorable Senate and House of Representatives
in General Court Assembled:

The Trustees of the State Library make this their fifty-eighth annual report for the fiscal year ending June 30, 1967, under the provision of Chapter 6, Section 37, of the General Laws (Ter.Ed.).

Mr. John S. Lenkiewicz, after being appointed by the Governor, was qualified as a Trustee for the term of three years on February 19, 1966.

The Trustees transmit herewith the Librarian's report and incorporate it as part of this record.

John P. Elder

Maurice A. Donahue
President of the Senate

Gordon O. Thayer

John F. X. Davoren
Speaker, House of Representatives

John S. Lenkiewicz

LIBRARIAN'S REPORT

I have the honor to submit the following report of the work done in the State Library of Massachusetts during the year ending June 30, 1967.

I. Albert Matkov
State Librarian

As the following table dealing with accessions indicates, the State Library acquires material by means of purchase, exchange, deposit and gift. For all intents and purposes what the library acquires as a depository is dependent on exchange. Therefore, the basic methods of acquisition are purchase, exchange and gift.

We wish to address ourselves to the matter of exchange. Although the State Library of Massachusetts had its official beginning with the enactment of Chapter 123 of the Laws of 1826, its actual origin may be traced to Chapter 70 of the Resolves of 1811 (entitled a "Resolve providing for an Exchange of Laws with the several States in the Union") directing the Secretary of the Commonwealth to set up a "present and future annual exchange of statutes for use of the executive and legislative departments... statutes to go to each of the States in the Union that shall agree to forward their Statutes in return". Thus was derived the impetus for the formation of State Libraries throughout the Country and the universal system of state exchanges of not only statutes but judicial decisions and other important official state documents.

Through the years, we have extended our exchange agreements so that now we not only have them with the fifty states but also with the Federal Government, some foreign governments, various colleges and universities and with numerous private institutions. Exchange not only accounts for two-thirds of our annual acquisitions but it also is responsible for approximately two-thirds of the one million, more or less, volumes on our shelves.

The material that we have accumulated as a result of exchange makes us a "one of a kind" library in the field of government documents.

At the present time most of the States and the Federal Government have recognized the importance of exchange to their libraries by enacting general statutes requiring the setting aside of certain quantities of official publications for purposes of exchange.

Unfortunately, we in Massachusetts only have the following piece-meal legislation: 1) Chapter 5, section 7 of the General Laws which provides that the Secretary of State shall place in the State Library ten copies of each of the public document series for purposes of exchange. 2) Chapter 5, section 10 of the General Laws provides that the Secretary of State shall distribute ten copies of the legislative journals to the State Library, 3) Chapter 5, section 11 of the General Laws which provides that the Secretary of State shall furnish the State Library with two-hundred copies of the General Court manual.

Although no statute provides how many copies of session laws and Supreme Judicial Court Reports the Secretary of State shall provide the State Library for purposes of exchange, for the past many years and at the present time the Secretary does provide ample copies for exchange purposes. However, there are many other state documents, particularly legislative documents, that are sought for by our exchange partners which are not covered by statute thus creating many obstacles to our efforts to secure copies for purposes of exchange.

Even the cooperation of the Secretary of State relative to session laws and Supreme Court reports becomes delayed at times, especially when a new Secretary of State takes office or there is change in his personnel who are responsible for this matter.

Since the maintenance of exchange agreements are so vital to the State Library and since our ability to comply with these agreements rests on such shaky foundations, we respectfully request that legislation be enacted requiring that the State Library be supplied with sufficient copies of all state publications for purposes of exchange.

MASSACHUSETTS STATE LIBRARY
(George Fingold Library)

ANNUAL REPORT

July 1, 1966 - June 30, 1967

ACCESSIONS

BOOKS

By Purchase	1,912	
By Domestic exchange	1,818	
By Foreign exchange	145	
By Deposit from U.S. Government	3,011	
By Gifts	1,489	
Massachusetts State Publications	489	
	<u>8,864</u>	8,864

PAMPHLETS

By Purchase	53	
By Domestic exchange	1,250	
By Foreign exchange	27	
By Deposit from U.S. Government	3,346	
By Gifts	505	
Massachusetts State Publications	582	
	<u>5,763</u>	5,763

MISCELLANEOUS ITEMS

Newspapers (printed)	0	
Newspapers (microfilm)	13,131	
U.S. maps	0	
Other maps	56	
Proclamations	62	
Posters	0	
Photos	0	
Microfilm (misc. rolls)	16	
Film jackets	663	
Apertures	95	
Records	2	
	<u>14,025</u>	14,025

TOTAL ... 28,652

Vols. and Pams added to Old Catalogue 41 41

TOTAL ... 28,693

Previous Total 905,614

Total no. of Volumes and Pamphlets
accessioned (included in all Catalogues) 934,307

Reduction by loss 300 (cir.)

Reduction by binding 193

Reduction by microfilm (new cat.) 0

Reduction by discarding (new cat.) 2,009

Reduction by discarding (old cat.) 0

2,502 2,502

Total no. of Volumes and Pamphlets in the
Library June 30, 1966, including 104,110 vols.
and Pams in Law collection 931,805

ANNUAL REPORT

July 1, 1966 - June 30, 1967

BOOKS CATALOGUED

Vols. and Pams represented in Main Card Catalogue from December 1914 - June 1966	760,520	
New Vols., Pams, and Microfilm, and Records added to Catalogue during year	14,066	
Vols. and Pams recatalogued during year	⁰	
TOTAL	774,586	774,586
Loss reduction by binding, discarding, loss and microfilming (in new cat.)	2,502	
New TOTAL from December 1914 - June 1967 (Books in Main Catalogue only)		772,084

CATALOGUING DEPARTMENT

Report for

July 1, 1966 - June 30, 1967

CARD REPORT

<u>New Cards typed</u>		14,351
Itemized count:		
No. of L.C. cards typed	2,698	
No. of cards wholly typed	11,653	
Included in the above cards are:		
Law catalogue cards	357	
Mass. document cards	574	
U.S. cards	4,544	
White x-ref. cards	266	
Tan x-ref. cards	159	
Tabulation cards	522	
<u>CARDS CORRECTED, RETYPED OR ADDED TO</u>		4,588

BOOK REPORT

BOOKS AND PAMPHLETS ACCESSIONED

VOLUMES PAMPHLETS

Itemized count:		
General literature	2,296	831
American law	1,323	6
Foreign law	49	0
U.S. documents	3,011	3,346
Other Public Documents	2,152	1,710
Proclamations	0	62
Maps (U.S.)	0	0
Maps (misc.)	0	56
Newspapers (print.)	0	0
Newspapers (film)	13,131	0
Microfilm (misc.)	0	16
Photos	0	0
Posters	0	0
Microcards	0	0
Film jackets	0	663
Aperture cds.	0	95
Records	0	1
	<u>21,962</u>	<u>6,786</u>

TOTAL

28,652

MASSACHUSETTS STATE LIBRARY - MAIN READING ROOM

Circulation
July 1966 - June 1967

LAW				MISCELLANEOUS		
Main Room				Main Room	Outside	Grand Total
Reports	Texts	Total	Outside			
July	852	110	962	1,338	240	2,656
Aug.	915	145	1,060	1,182	250	2,607
Sept.	690	110	800	1,688	287	2,864
Oct.	1,056	89	1,145	948	282	2,476
Nov.	1,040	138	1,178	1,148	181	2,600
Dec.	1,037	113	1,150	1,407	240	2,896
Jan.	978	117	1,095	1,389	399	3,033
Feb.	1,368	126	1,494	1,125	360	3,081
Mar.	1,527	124	1,651	1,485	364	3,692
Apr.	1,194	92	1,286	1,386	333	3,136
May	1,057	124	1,181	1,404	317	3,072
June	852	100	952	1,789	376	3,231
TOTAL 12,566				16,289	3,629	35,344

Grand Totals

Telephone Reference Questions ext. 2950

1956-57 14,353
1957-58 17,569
1958-59 19,991
1959-60 17,638
1960-61 17,882
1961-62 22,154
1962-63 26,050
1963-64 30,753
1964-65 29,384
1965-66 32,977

July 306
Aug. 388
Sept. 317
Oct. 340
Nov. 290
Dec. 266
Jan. 311
Feb. 315
Mar. 342
Apr. 314
May 284
June 296

TOTAL 3,769

INTERLIBRARY LOAN DIVISION

Report for

July 1, 1966 - June 30, 1967

REQUESTS RECEIVED

BOOKS & PAMS LOANED

July	23	15
August	5	7
September	12	32
October	26	34
November	15	13
December	22	18
January ('67)	38	37
February	22	10
March	20	15
April	9	8
May	13	16
June	18	17
TOTAL ..	223	232

LEGISLATIVE REFERENCE ROOMS
July 1, 1966-June 30, 1967

Use of Rooms	8925
By Legislative members	6978
By State Officers and employees...	981
By Outsiders.....	966
Books Circulated	5419
Telephone requests answered.....	2083

CATALOGUING DEPARTMENT

July 1, 1966 - June 30, 1967

ANNUAL REPORT

CARD REPORT

Total no. of cards typed	18,939
Total no. of New cards completed and filed	14,351

The above include:

Law subject cards completed	357
U.S. document cards completed	4,544

No. of cards eliminated or condensed:

Dictionary General literature	226
Law	159
U.S.	<u>522</u>

TOTAL	907
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Total no. of cards, minus eliminations, added to Catalogue	13,444
Total no. of cards in Main Catalogue	1,176,780
Total no. of cards added to Micro-card file, 1966/67 ...	0
Total no. of cards in Micro-card file, June 1967-date .	1,472

THE COMMONWEALTH OF MASSACHUSETTS IN ACCOUNT WITH THE STATE LIBRARY

FINANCIAL STATEMENT

JULY 1, 1966 - JUNE 30, 1967

	<u>APPROPRIATION</u>	<u>UNALLOTTED APPROPRIATION</u>	<u>ALLOTMENTS</u>	<u>EXPENDITURES</u>	<u>UNENCUMBERED ALLOTMENT</u>
Personal Services and Expenses	\$239,900.	-0-	\$239,900.	\$236,373.63	3,616.37

CAPITAL OUTLAY APPROPRIATIONS

	<u>Balance June 30, 1966</u>	<u>Disbursements</u>	<u>Reverted</u>	<u>Balance June 30, 1967</u>
8166-29 Repairs & Improvements	\$1,635.10	\$1,572.00	\$63.10	-0-
8166-30 Equipment	301.00	188.00	113.00	-0-
	<u>\$1,936.10</u>	<u>\$1,760.00</u>	<u>\$176.10</u>	<u>-0-</u>

RECEIPTS:

INCOME:

SALES.....	\$677.29
MISCELLANEOUS INCOME.....	\$140.00
CURRENT YEAR REFUNDS	\$165.45

\$982.74

